

IES/LDT Sanity Check Checklist (Printable 1-Page)

Purpose: Decide in 10-15 minutes whether a photometric file can enter the model, and leave an auditable record.

Project / Site:	_____	Area / Zone:	_____	Received Date:	_____
Supplier / Manufacturer:	_____	Catalog No. / SKU:	_____	Reviewer:	_____
Variant (Optic/Watt/CCT/CRI/Drive):				Revision:	_____
File Name:	_____				

Step	Check Item	PASS	FAIL	COND	N/A	Notes / Evidence (short)
1	Open & Readable (not corrupted; not PDF-only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
2	Identifier Match (SKU/optic/power/CCT matches bid)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
3	Metadata Present (lab/source, test date, standard, version; abs/rel clear)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
4	Lumens Reasonableness (vs cut sheet; explainable delta)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
5	Wattage/Power Match (drive setting matches bid)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
6	Efficacy Sanity (lm/W plausible; investigate outliers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7	Symmetry Check (matches application)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
8	Angle Grid Check (range/step/count normal)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
9	Units & Geometry Check (no zero/absurd values)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
10	Orientation/Tilt Assumption (matches installation)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
11	Distribution Type Sanity (wide/medium/narrow matches)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Overall Result:	PASS <input type="checkbox"/> CONDITIONAL <input type="checkbox"/> FAIL <input type="checkbox"/> INCOMPLETE <input type="checkbox"/>	Action Required:	OK <input type="checkbox"/> Clarify <input type="checkbox"/> Request new file <input type="checkbox"/> Hold award <input type="checkbox"/>
Supplier response ref/link:	_____	Due date:	_____
Signature:	_____	Date:	_____